

NORTH AMERICAN DIVISION COMMITTEE

JULY 31, 2002, 2:00 p.m.

PRESENT

Don C Schneider (Ch), Harold W Baptiste (Sec), Rosa T Banks, Debra Brill,
Larry R Evans, Martin W Feldbush, James W Gilley, Clarence E Hodges, Del L Johnson,
Nancy Lamoreaux, Juan R Prestol, Benjamin D Schoun, Jere Wallack, Jeffrey K Wilson.

INVITEE John P Trimarchi

PRAYER Don C Schneider

MINUTES of the meetings held on July 10, 2002 were approved.

ADMn/SECn/NADCOA/NADCOM to HWB

KOVALSKI, GERALD—COMMITTEE ASSIGNMENTS

VOTED, To assign Gerald Kovalski to the Boards and Committees as indicated below:

North American Division Committee (NADCOM) - Member
North American Division Committee for Administration (NADCOA) - Member
North American Division Officers (NADO) - Member

Board of Education, K-12 (K-12) - Executive Secretary
Continuing Education for Ministry Advisory (CEMA) - Member
Higher Education Cabinet (HEdCab) - Secretary
Hispanic Scholarship Committee (HSchol) - Member
Policy Compliance Study Committee (PCSC) - Member
Public Affairs and Religious Liberty Committee (PARLn) - Member
PARL and Government Relations Liaison Committee (PARL-Gov) - Member
Risk Management Committee (RMC) - Member

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SECn/NADCOA/NADCOM to HWB

**BREATH OF LIFE MINISTRY EXECUTIVE COMMITTEE
(BOLMEx) (NAD-S)—MEMBERSHIP ADJUSTMENT**

VOTED, To adjust the membership of the Breath Of Life Ministry Executive Committee (BOLMEx) (NAD-S) as follows:

Delete

Schoun, Benjamin

Add

King, Donald G, President, Atlantic Union Conference
Baker, Trevor H C, President, Northeastern Conference
Smith, Ronald C, Editor, Message Magazine

SECn/NADCOA/NADCOM to HWB

**FAITH FOR TODAY INTERIM COMMITTEE (FFTIC)—MEMBERSHIP
ADJUSTMENT**

VOTED, To adjust the membership of the Faith For Today Interim Committee (FFTIC) as follows:

Delete

Sandefur, Charles

Add

Carlson, Dennis N, President, Mid-America Union
Conference

SECn/NADCOA/NADCOM to HWB

**LA VOZ DE LA ESPERANZA MINISTRY EXECUTIVE
COMMITTEE (LaVOZMEx) (NAD-S)—MEMBERSHIP
ADJUSTMENT**

VOTED, To adjust the membership of the La Voz de la Esperanza Ministry Executive Committee (LaVOZMEx) (NAD-S) as follows:

Delete

Parchment, Orville D

Add

Jackson, Daniel R, President, SDA Church in Canada

SECn/NADCOA/NADCOM to HWB

**IT IS WRITTEN MINISTRY EXECUTIVE COMMITTEE
(IIWME_x) (NAD-S)—MEMBERSHIP ADJUSTMENT**

VOTED, To adjust the membership of the It Is Written Ministry Executive Committee (IIWME_x) (NAD-S) as follows:

Delete

Parchment, Orville D

Add

Jackson, Daniel R, President, SDA Church in
Canada

SECn/NADCOA/NADCOM to HWB

**VOICE OF PROPHECY MINISTRY EXECUTIVE COMMITTEE
(VOPME_x) (NAD-S)—MEMBERSHIP ADJUSTMENT**

VOTED, To adjust the membership of the Voice of Prophecy Ministry Executive Committee (VOPME_x) (NAD-S) as follows:

Delete

Sandefur, Charles (Chuck)

Schoun, Benjamin

Add

Carlson, Dennis N, President, Mid-America Union
Conference

King, Donald G, President, Atlantic Union
Conference

TRE/ADCOM/NADCOM to JRP

**JOINT MINISTRIES AGREEMENT BETWEEN THE SEVENTH-DAY
ADVENTIST CHURCH IN CANADA AND THE GENERAL
CONFERENCE OF SEVENTH-DAY ADVENTISTS**

VOTED, To record the approval of the General Conference Administrative Committee of the Joint Ministries Agreement between the Seventh-day Adventist Church in Canada and the General Conference of Seventh-day Adventists (ADCOM 02-83). This agreement sets forth the procedure in harmony with the laws of the United States and Canada in the expenditure of charitable funds solicited by the Church in the respective countries. A copy of the agreement is filed with these minutes.

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NADEI/TREn/NADCOA/NADCOM to JRP

**SEMINARY WOMEN'S MINISTRY CLUB
(NADEI)--APPROPRIATION (FORMERLY
SEMINARY DAUGHTERS OF THE LORD)**

VOTED, To appropriate \$2,000 from NADEI Contingency—General Expense Account #18 14520 86 1000 001 (made payable to NADEI) for the Seminary Women's Ministry Club (Formerly Seminary Daughters of the Lord) for the 2002-2003 school year.

OGC/SECn/NADCOA/NADCOM to HWB

**FRIENDS-R-FUN CHILD DEVELOPMENT CENTER, INC.—
DENOMINATIONAL STATUS**

The Friends-R-Fun Child Development Center, Inc has requested denominational status through regular channels and meets the requirements necessary. It is therefore

VOTED, To approve denominational status for Friends-R-Fun Child Development Center, Inc. located at 70 Friends-R-Fun Drive, Summersville, West Virginia 26651, effective May 10, 2002. The Friends-R-Fun Child Development Center, Inc. will be tax exempt as a subsidiary of the General Conference under 501 (c)(3) of the United States Internal Revenue Code in harmony with the provisions of NAD C 47 and will be listed in the *Seventh-day Adventist Yearbook*. This organization will not participate in a retirement plan administered by the North American Division.

CRC/SECn/NADCOA/NADCOM to HWB

**CHURCH RESOURCES CONSORTIUM BOARD (CRC)(NAD-B)—
MEMBERSHIP ADJUSTMENT**

VOTED, To adjust the membership of the Church Resources Consortium Board (CRC)(NAD-B) as follows:

Delete:

Sandefur, Charles

Add:

Evans, Larry R

TREn/NADCOA/NADCOM to HWB

**POLICY COMPLIANCE STUDY COMMITTEE (PCSC) (NAD-S)--
MEMBERSHIP ADJUSTMENT**

VOTED, To adjust the membership of the Policy Compliance Study Committee (PCSC) (NAD-S) as follows:

Delete:
Dennis N Carlson

Add:
Larry R Evans

ChildMin/SECn/NADCOA/NADCOM to HWB

**CHILDREN'S MINISTRIES COMMITTEE (CHM)
(NAD-S)—APPOINTMENT**

VOTED, To appoint a Children's Ministries Committee (CHM) (NAD-S) With terms of reference and membership as follows:

TERMS OF REFERENCE

1. Develop mission statement and goals, and set priorities for Children's Ministries.
2. Plan, coordinate, and structure educational experiences for children's leaders and teachers, and for their trainers, so as to release the potential for ministry to children and by children in North America.
3. Recommend ministry guidelines for Children's Ministries in North America.
4. Study and evaluate existing Children's Ministries programs and materials, making recommendations for their use.

AUTHORITY AND RESPONSIBILITY

1. Recommend to NADCOA
2. Power to act.
3. Power to act.
- 4.. Power to act.

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5. Propose initiatives to deal with issues that surface from needs assessment studies; recommend people to serve on product development and marketing teams.

5. Recommend to NAD CRC Board

6. Advise the NAD Children's Ministries director.

6. Power to act.

MEMBERS:

BRILL, DEBRA C, CHAIR
McKinney, Oliver, Vice Chair
Johnsson, Noelene, Secretary

Bishop, Jackie
Bondurant, Stacey
Camp, Marti
Chaffee, Sharon
de los Rios, Rebeca
Forbes, Brad
Ford, Darundel
Gonzalez, Dilcia
Harrison, Vickie
Harvey, Susan

Higgins, Dave
Homicile, Luc
Gama, Ismael
King, Lois
MacLafferty, Don
Manspeaker, Barbara
Taglavore, Margaret
Thomas, Mark
Trofort, Michelle
Washington, Phyllis

SECn/NADCOA/NADCOM to RTB

HUMAN RELATIONS ADVISORY RECOMMENDATIONS

At the March, 2002 meeting of the Human Relations advisory a report was presented from the Commission for People With Disabilities that delineated the need for the Educational System of the North American Division to give study to providing reasonable accommodation to Adventist children, particularly those with learning disabilities. The concern that is commonly expressed by parents of these children is that they would like to have them benefit from an Adventist education also. At present, most must look to the public school system to meet their needs.

VOTED, 1. To receive and to refer to the Office of Education the following recommendations from the Human Relations Advisory:

"RECOMMENDED, that the North American Division Office of Education research within the Adventist Educational System to determine what the needs are for providing reasonable

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accommodation to disabled students, particularly those with learning disabilities, and to develop an education-wide mechanism for meeting those needs."

"RECOMMENDED, that research be done among the Adventist Colleges and Universities as to the type of training that future teachers are getting in the area of teaching children with disabilities."

"RECOMMENDED, that a universal system be developed to address the needs of disabled children. (This includes looking at all models that might be available within the North American Division Educational System, including the Potomac conference model)."

The North American Division is to be applauded for making significant strides at providing equal employment opportunities for qualified women. However, since there is a concern for more women to participate at the leadership level of the Church, the following recommendation was made to keep this need before those with hiring responsibilities:

2. To receive and to refer to the North American Division Administration the following recommendation from the Human Relations advisory:

"RECOMMENDED, that women in the North American Division be included among those considered for appointment and election to positions not requiring ordination."

TREn/NADCOM to JRP

SATELLITE EVANGELISM IN CANADA

VOTED, To appropriate \$200,000 to the satellite program in IIW Canada, from Projects Undesignated #71000. Should the donor of satellite evangelism funds held in #13527 approve the use of the donated funds for the satellite program in Canada, the funding source will be changed from #71000 to #13527.

TREn/NADCOM to JRP-World Auditing Board-GCC

WILLIAMS, ROYCE— RETIREMENT BENEFITS

Approximately three months before Royce Williams was placed on retirement January 1, 1994, the It Is Written Committee voted (93-237) to have him continue working full time, with IIW adding to his retirement up to a full salary. The amount paid to him by the retirement office between January 1, 1994 and October 3, 1998 was \$63,911.50.

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On October 4, 1998 he started receiving full salary in addition to his full retirement benefits and spouse allowance, until December 31, 2001. The retirement benefits paid to him during that time amounted to \$43,307.50.

In 1993 when these arrangements were voted, the Adventist Media Center was an institution of the General Conference with centralized managerial functions. Because of the improbability of recovering the total retirement paid (\$107,219) to Royce Williams between January 1, 1994, and December 31, 2001, it is

VOTED, To reimburse the Adventist Retirement Plan the benefits paid to Royce Williams distributing the total equally among the following parties:

NAD	\$21,443.80 (from #55050 Tithe Contingency)
GC	21,443.80
AMC	21,443.80
IIW	21,443.80
Royce Williams	<u>21,443.80</u>
	\$107,219.00

TREn/NADCOM to JRP

PACIFIC UNION REVOLVING LOAN FUND INVESTMENTS— EXCEPTION TO POLICY

The Pacific Union Revolving Loan Fund differs from any other because the fund is almost wholly owned by the union. Currently only eight individual depositors remain with a total of approximately \$348,270 in the fund. The fund's total assets of over \$31,000,000 are almost free of any liability to depositors.

According with P 30 50 1.i. 2, the Union Revolving Loan Funds are not allowed to invest in Government and corporate bonds, preferred stocks, common stocks, warrants and mutual funds, (P 30 45 e. g.), and up to 25% into secured loans to denominational employees for homes, (P 30 45 m.). The reason for the restriction is that the denomination seeks to keep the funds with investments that protect the interest of the Revolving Loan Fund depositors, that in the case of the Pacific Union are almost non-existent. Therefore, it is

VOTED, To approve an exception to policy on behalf of the Pacific Union Conference for NADWP P 30 45 1. e. and g., and the lifting of the 25% restriction on P 30 45 1. m., as the Pacific Union owns the funds invested in the Revolving Loan Fund, with the exception of the \$348,270 owned by the eight depositors. The Pacific Union may invest in the items specified above up to the amount of the fund it owns.

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TREN/NADCOM to JRP

**ADVENTIST COMMUNICATION NETWORK AND HISPANIC
SATELLITE EVANGELISM**

VOTED, To appropriate \$50,000 to Adventist Communication Network from #55050 Tithe Contingency for the coverage of the Hispanic satellite evangelism event to be up-linked from the Takoma Academy gymnasium to the entire North American Division territory in 2002.

SECn/NADCOA/NADCOM to RTB

**COMMISSION FOR PEOPLE WITH DISABILITIES—
MEMBERSHIP ADJUSTMENT**

VOTED, To adjust the membership of the Commission for People with Disabilities (CPWD)(NAD-Comm) as follows:

Delete: Rick Remmers

SECn to HWB-NADCOM

YEAR-END MEETING -- 2002 SPECIAL INVITEES

Vice President, Finance - Publishing Houses

	Pacific Press
Singh, Hebsiba S	Review and Herald

Vice President, Finance - Universities and Colleges in NAD

Norty, Jacob J	Atlantic Union College
Wines, Edward E	Andrews University
Huether, Darrell	Canadian Union College
Conway, Charlotte	Columbia Union College
Geriguis, David	La Sierra University
Strauss, Verlon	Loma Linda University
Cotton, Sabrina	Oakwood College
Collins, John I	Pacific Union College
Bidwell, Dale J	Southern Adventist University
Garrett, Larry W	Southwestern Adv University
Bollinger, Gary	Union College

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Simcock, Manford Walla Walla College

NAD Assistant Treasurer

Horst, Pat

Native Ministries

Burnette, Robert

Church, Monte

Dean, SDA Theological Seminary

McVay, John K

Dean, Theological Seminary, Andrews Uni

GC Director of Auditing

Korff, Eric

President, Retirees Associations for NAD

Harris, Jack

GC Associate Director of Education Responsible for NAD

Dulan, C Garland

GC Associate Auditor Responsible for NAD

Herzel, Dan

GC Associate Trust Services Responsible for NAD

Simpson, Charles B

MISCELLANEOUS

Gustin, Patricia

Institute of World Mission, MI

Haloviak, Bert

Archives and Statistics

McKinney, Oliver J

Southern Union, Stewardship

Woolford, Robert

Shawnee Mission Medical Center

Yterberg, Martin

Adventist Risk Management, Inc

ASBd/SECn/NADCOA/NADCOM to HWB

**ADVENT SOURCE BOARD MEMBERSHIP—
NAD REPRESENTATIVES**

VOTED, To appoint the following representatives from the North American Division to serve as members on the Advent Source Board:

Brill, Debra C

Prestol, Juan R

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TREN/NADCOM to JRP

US TRUST COMPANY—INVESTMENTS

VOTED, To empower the North American Division Administration to develop an investment with US Trust Company up to \$5,000,000. The final transaction is to be approved by NADCOA.

RET/SECn/NADCOM to HWB

**ADVENTIST RETIREMENT PLAN BOARD --
MEMBERSHIP ADJUSTMENT**

VOTED, To adjust the membership of the Adventist Retirement Plan Board as follows:

Delete

Hevener, Don

Add

Kovalski, Gerald

PARL/NADCOA/NADCOM to HWB

**PUBLIC AFFAIRS AND RELIGIOUS LIBERTY COMMITTEE --
MEMBERSHIP ADJUSTMENT**

VOTED, To adjust the membership of the Public Affairs and Religious Liberty Committee as follows:

Add

Johnson, J Alfred, II

RETn/NADCOM to JRP

ADVENTIST RETIREMENT PLAN CONTRIBUTIONS

VOTED, To authorize flat Adventist Retirement Plan basic contributions at 5% effective July 1, 2003 on wages plus cost of living adjustments. Further, to instruct the Adventist Retirement Plan Board to amend Adventist Retirement Board policies to reflect the same.

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ADM/NADCOM to HWB&JRP

OFFICE OF VOLUNTEERS

VOTED, To empower the North American Division Administration to negotiate with the General Conference Administration to move two positions in the General Conference Office of Volunteers to the North American Division Office of Volunteers.

OHR/NADCOM to JRP

**IMPLEMENTATION PROCEDURE FOR INDEPENDENT
CONTRACTS, EMPLOYMENT CONTRACTS, AND HONORARIUMS**

VOTED, To endorse the recommendations by the Office of Human Resources regarding the implementation procedure for independent contracts, employment contracts, and honorariums. (A copy of this document is filed with the original copy of these minutes.)

ORH/NADCOM to JRP

ENHANCED WORK SCHEDULE FLEXIBILITY PROGRAM

VOTED, To endorse the recommendations by the Office of Human Resources regarding the Enhanced Work Schedule Flexibility Program. (A copy of this document is filed with the original copy of these minutes.)

Adjournment

Don C Schneider, Chairman
Harold W Baptiste, Secretary
Esther Jones, Recording Secretary